iSolved | Learn Pro

iSolved Learn Pro Course Listing

✎ | Video Lesson ▭ | Video Course

Course	Format
Business Skills	
4 Ways to Enhance Your Career	✎
9 Easy Ways To Be Smarter Every Day	✎
A Guide for Healthy Communications: Winning at Work	✎
A True Example of Positive Focus	✎
Being a Great Mentor or Mentee	▭
Being Truthful About Tough Messages	✎
Building Strategic Relationships	▭
Business Etiquette: Using Email Professionally	✎
Career Resilience	✎
Creating a Powerful Resume	✎
Creating Accountability	▭
Cutting Edge Communication: Handling Anyone Difficult	✎
Dealing with Stress at Work	✎
Decision-Making: Financial -- Understanding Financial Decisions (Part 1 of 9)	✎
Decision-Making: Financial -- Key Terms in Financial Analysis (Part 2 of 9)	✎
Decision-Making: Financial -- Amounts and Costs (Part 3 of 9)	✎
Decision-Making: Financial -- Time Value of Money (Part 4 of 9)	✎
Decision-Making: Financial -- Cash Flow Is King (Part 5 of 9)	✎
Decision-Making: Financial -- Payback Method (Part 6 of 9)	✎
Decision-Making: Financial -- Net Present Value Method (Part 7 of 9)	✎
Decision-Making: Financial -- Return on Investment Method (Part 8 of 9)	✎
Decision-Making: Financial -- Advanced Financial Decision-Making (Part 9 of 9)	✎
Embracing Change	✎
Ethics For Employees	▭
Ethics for Managers	▭
Finding Common Ground	✎
Listen Up People	✎
Managing Project Constraints	✎
Mastering Project Management: Project Management Fundamentals	▭
People Matter! Beginning with Respect	✎
Performance Excellence - Introduction	▭
Performance Excellence - Fundamentals of Customer Service	▭
Performance Excellence - Customer Service Communication Skills	▭
Planning Your Week	✎

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Course	Format
Preparing for My Appraisal	
Prioritizing Project Work	
Project Management Fundamentals: Characteristics of Projects	
Project Management Fundamentals: Project Management Introduction	
Project Management Fundamentals: Stakeholder Analysis Alternatives	
Project Management Fundamentals: The Five Processes of Project Management	
Project Management Fundamentals: The Project Management Life Cycle Model	
Project Management Fundamentals: The Stakeholder Analysis Matrix	
Project Management Fundamentals: Types of Project Stakeholders	
Project Ranking Method	
Setting and Managing Priorities	
Stop Procrastinating	
Time Management: Creating Extra Time	
Time Management: Getting Organized	
Time Management: Managing the Time of Your Life Part I	
Time Management: Managing the Time of Your Life Part II	
Time Management: Prioritize Your Tasks	
Time Management: Working More Efficiently	
Using Emotional Intelligence	

HR Compliance

Active Shooter & Workplace Violence	
Active Shooter: Surviving an Attack	
Bullying & Other Disruptive Behavior: for Employees	
Bullying 101: Employee Version	
Bullying 101: Manager Version	
Conflict Resolution Episode 1: The Loudest Person Wins!	
Diversity: Seeking Commonality - Employee Version	
Diversity: Seeking Commonality - Manager Version	
HIPAA: The Basics	
HR Law for Managers	
LGBT+ Equality in the Workplace	
Performance Appraisals	
Preventing Harassment in Industry Concise	
Preventing Harassment in the Office Concise	
Preventing Sexual Harassment: for Employees	
Stop Sexual Harassment Now: Employee Version	
Stop Sexual Harassment Now: Supervisor Version	
Understanding Workplace Substance Abuse for Employees	
Understanding Workplace Substance Abuse for Managers	

Industry Specific

HIPAA: The Security Rule Intermediate	

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Course	Format
Information Technology / Cyber Security	
Cyber Security Awareness	
Leadership and Management	
4 Ways to Boost Your Leadership Skills	
Dealing with Difficult People - Introduction	
Dealing with Difficult People - Part 1: Pinpointing Your Triggers	
Developing B-Players into Top Performers	
Disagreements at Work	
Emerging Leaders Episode 1: Everyone Judges a Book By Its Cover	
Emerging Leaders Episode 2: Give It 20%	
Emerging Leaders Episode 3: You're Going to Fail...a Lot!	
Emerging Leaders Episode 4: Who Left the Door Open?	
Emerging Leaders Episode 5: The Danger of Too Much Fraternizing With Your Employees	
Emerging Leaders Episode 6: A Terrible (And Terribly Common) Way to Motivate Others	
Leadership Best Practices - Introduction: How to Develop Your Own Leadership Style	
Leadership Fundamentals	
Leading More with Less	
Leveraging the Power of Generations Episode 1: Establishing the Playing Field	
Leveraging the Power of Generations Episode 2: Choosing Sides	
Leveraging the Power of Generations Episode 3: Advancement is a Process	
Leveraging the Power of Generations Episode 4: Advancement Never Stops	
Leveraging the Power of Generations Episode 5: If You Don't Slow Down We're Going to Crash	
Leveraging the Power of Generations Episode 6: Why All Age Groups Should Continue Learning	
Leveraging the Power of Generations Episode 7: Finding Common Ground	
Managing Me	
Succession Planning	
Supervisor Fundamentals	
The Power of Teamwork Inspired by The Blue Angels	
Using the Discipline Process	
Would I Follow Me?	
Sales and Service	
Acknowledge - Make Customers Your Top Priority	
Act - Customer Service is All About Solving Problems	
Customer Service Episode 1: A Tale of Two Businesses	
Customer Service Episode 2: Pay Attention to Your Environment	
Customer Service Episode 3: Little Things Matter	
Customer Service Episode 4: Your Wait Time is Approximately...Forever	
Customer Service Episode 5: Customer Service 101: The Basics of Bad Customer Service	
Customer Service Episode 6: A Playful Way to Annoy Your Customers	
Customer Service Episode 7: Dealing with Irate Customers	

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Course	Format
Customer Service Episode 8: Follow Every Rule	
Customer Service Episode 9: Using Proper English and Grammar Can Only Hurt Your Career	
Customer Service Episode 10: Sound Excited Already!	
Customer Service Gone Viral	
Negotiating Skills	
Selling at a Distance	
Selling at a Distance - Prospecting by Phone	
So Help Me - Employee Edition	
So Help Me - Supervisor Edition	
Would I Work for Me?	

Software

Dummies®: Microsoft Office 2016	
Microsoft PowerPoint 2016 Essentials	
Microsoft Word 2016 Essentials	
Using Microsoft Windows 10 - Managing Files and Folders (Video Course)	
Using Microsoft Windows 10 - Using Windows 10 Security Features (Video Course)	
Working With Excel 2016 (Video Course)	

Workplace Safety

Back to Work. Back to Safety. Re-Gaining Safety Habits after Time Away from Work - Concise	
Bloodborne Pathogens: The Unexpected Hazard - Concise	
Computer Workstation Safety	
Distracted Driving	
Electrical Safety for Everyone-Concise	
Employee Safety Orientation: Part 1 of 2	
Employee Safety Orientation: Part 2 of 2	
Ergonomics in the Workplace	
HazCom, The GHS & You, Concise	
I Can't Get No Traction (Music Video/Meeting Opener)	
Making Safety Work: Overview of Workplace Safety & Responsibilities Concise	
OSHA Recordkeeping	
OSHA Recordkeeping for Employees	
Personal Protective Equipment	
Respiratory Protection	
Safety Housekeeping & Accident Prevention	
The Emergency Response Plan	
To The Point About: Ergonomics	
To The Point About: Fire Prevention & Response	
To The Point About: Preventing Back Injuries	
To The Point About: Preventing Slips & Falls	
To The Point About: Safe Forklift Operation	
To The Point About: The Lockout/Tagout Program	
Understanding & Controlling Ergonomic Risk Factors, concise	

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